

City of Stephenville

Final Plat Application

Proposed Subdivision Name: _____ **Date:** _____

Name of Developer: _____

Mailing Address: _____

City: _____ State: _____ Phone: _____

Owner of Record: _____

Mailing Address: _____

City: _____ State: _____ Phone: _____

Name of Primary Land Planner: _____

Mailing Address: _____

City: _____ State: _____ Phone: _____

Name of Surveyor: _____

Mailing Address: _____

City: _____ State: _____ Phone: _____

Name of Engineer: _____

Mailing Address: _____

City: _____ State: _____ Phone: _____

Total Acreage: _____ **Current Zoning:** _____ **Number of Lots/Units:** _____

Person Submitting (Please Print): First Name: _____ Last Name: _____

Person Submitting Signature: _____

City of Stephenville

Final Plat Checklist

Subdivision Name: _____ Reviewer: _____ Date: _____

KEY

- | | |
|---|--|
| <input checked="" type="checkbox"/> Meets intent of Ordinance | <input type="checkbox"/> [NA] Not Applicable |
| <input type="checkbox"/> [C] To be Corrected | <input type="checkbox"/> [U] Not Provided |

GENERAL

- 6 - 24 x 36 Final Paper Plat Submitted,
 1 - 11 x 17 Final Paper Plat Submitted,
 1 - 24 x 36 Final Mylar Plat Submitted,
 and Digital Format (See Digital
 Submittal Form)
 Date submitted: _____
 Date of P & Z meeting: _____
 Date of City Council: _____
- Application fee paid;**
 Amount: \$ _____

FORMAT

- Index Sheet
 Match Lines
 Map Scale (not to exceed 1' = 100');
 Approved alternative scale: _____
 North Arrow
 Preparation Date
 Completed Final Plat Application
 Vicinity map (reference to existing
 streets or highways)
 Certificate of Dedication and Notary
 Designation of the entity responsible
 for the operation and maintenance of
 any commonly held property and a
 waiver releasing the City of such
 responsibility
 City Council and Planning and Zoning
 Commission Approval
 Signatures attesting utilities acceptance
 of the plat
 All deed restrictions to be filed with the
 plat
 Compliance with all special
 requirements developed in preliminary
 plat review
 Tax receipt, showing all taxes been paid

TITLE BLOCK

- Label "**Final Plat**"
 Subdivision name (Not a duplicate or
 similar to an existing subdivision)
 Block (number or letter)
 Lot (number or letter)
 Name City: **Stephenville**
 Name County: **Erath**
 Name State: **Texas**
 Location and description (referenced
 to original legal description)

Legal Owner

- Full Name
 Address

Sub divider or Land Planner

- Full Name
 Address

Developer

- Full Name
 Address
 Phone Number

Engineer

- Full Name
 Address
 Phone Number
 Signature
 Texas Professional Engineer's Stamp

Surveyor

- Full Name
 Address
 Phone Number
 Signature
 Texas Professional Surveyor's Stamp

City of Stephenville

Final Plat Checklist

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[NA] Not Applicable

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DESIGN

Existing, recorded and proposed streets, alleys, reservations, easements, railroads and other public rights-of-way within and 200 feet on any side of proposed subdivision:

- [] Location
- [] Dimension
- [] Right-of-way width
- [] Paving width
- [] Names

NOTE: If there are no adjacent existing or dedicated streets and alleys within 200 feet, then a map on a smaller scale must accompany the plat, showing the outline and ownership of the nearest subdivisions and existing or dedicated streets and alleys.

Location, dimensions, names and description of structures and designated areas within or contiguous:

- [] All permanent structures
- [] First Floor Elevations
- [] Fences
- [] Parks
- [] Public areas
- [] Cemeteries or burial grounds
- [] Existing or recorded blocks
- [] Existing or recorded lots
- [] Other _____

Existing or abandoned features:

- [] Landfills
- [] Dumpsites
- [] Hazardous waste sites (any types of hazards)
- [] Oil and Gas, wells, lines and facilities

Water

- [] Watercourses (centerline)
- [] Creeks and ravines (centerline)
- [] Water Bodies
- [] All Flood Zones and Flood way areas (FEMA zones with hatched boundaries shown and base flood elevations)
- [] Installed improvements for Beautification
- [] Existing drainage structures
- [] Other: _____

NOTE: A drainage study may be required to provide information as to the extent of drainage facilities that will be necessary in order to develop the property. Yes No

Boundaries existing and proposed

- [] 2 foot vertical contours (5 foot vertical intervals may be used in excessive steep grade)
- [] Tract Boundary Lines (indicated by heavy lines)
- [] Location, dimensions and bearings
- [] Blocks (Identified by number or letter)
- [] Lots (Identified by number or letter and label its area in acres on each lot)
- [] Setbacks (Front, Back and Side for each Lot and sites adjacent to streets)
- [] Easements
- [] Proposed building use (existing and proposed zoning classifications for each building use)
- [] Names of owners and subdivisions adjacent to proposed development (within 100 feet of the proposed subdivision)
- [] Set and Existing Monuments
- [] City Limits

City of Stephenville

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EXISTING UTILITIES

Water:

- Water Mains (Identify Size)
- Service Connections
- Wells
- Water Towers
- Storage Tanks
- Pump Stations

Sanitary Sewer:

- Sanitary Mains (Identify Size)
- Service Connections
- Lift Stations
- Septic Systems
- Lagoons
- Oxidation ponds

Storm Sewer

- Storm Mains (Identify Size)
- Channels
- Retention Ponds
- Detention Ponds
- Dams

Electricity, Gas and Phone

- Electrical Mains (Identify Phases)
- Underground
- Overhead
- Gas Mains (Identify Size)

PROPOSED UTILITIES

Water:

- Water Mains (Identify Size)
- Connection to Existing
- Storage Tanks
- Pump Stations
- Other _____

Sanitary Sewer:

- Sanitary Mains (Identify Size)
- Connection to Existing
- Lift Stations
- Other _____

Storm Sewer

- Storm Mains (Identify Size)
- Channels
- Retention Ponds
- Detention Ponds
- Dams
- Spillways
- Dikes
- Levees
- Proposed LOMR
- Engineering report on downstream flood impacts

Electricity, Gas and Phone

- Electrical Mains (Identify Phases)
- Connection to Existing Underground
- Connection to Existing Overhead
- Gas Mains (Identify Size)
- Connection to Existing Gas Mains
- Connection to Existing Phone Service

STATISTICAL DATA

- Gross Acres _____
- Number of lots _____
- Number of Dwelling Units _____
- Acreage and gross residential density by housing type _____
- Phasing is defined _____
- Number of Phases _____
- Current Building Zone _____
- Current Zone _____
- Proposed Re-Zoning _____
- Proposed _____
- Approval passed by P & Z Commission
Date: _____ Agenda No. _____
- Approval passed by City Council
Date: _____ Agenda No. _____

City of Stephenville

Utilities Acceptance Form

Project Name: _____ Developer: _____ Date: _____

Prior to presenting a plan to the City for initiation of the platting process, the developer is asked to have the utilities listed below to offer their comments. The developer is to present this form and a copy of the plan to each of the utilities listed below. The utility in turn is asked to sign and stamp the form below indication that they have reviewed and accept the final plat.

1. **Oncor Electric:** **Official:** _____
SEAL OR STAMP and comments

2. **Atmos Gas:** **Official:** _____
SEAL OR STAMP and comments

3. **Embarq Telephone:** **Official:** _____
SEAL OR STAMP and comments

4. **Water Utilities:** **Official:** _____
SEAL OR STAMP and comments

5. **Northland Cable T.V.:** **Official:** _____
SEAL OR STAMP and comments

City of Stephenville

City Council and Planning and Zoning Commission Approval

Approved: _____, 20____.

CITY OF STEPHENVILLE
ERATH COUNTY, TEXAS

By: _____, Mayor

Attest: _____, City Secretary

Planning and Zoning
Commission Chairman

City of Stephenville

Owner's Certificate

Form of Dedication and Notary

STATE OF TEXAS:

COUNTY OF ERATH:

WHEREAS, I, _____ am the sole owner (or we, _____, are all of the owners) of a tract of land situated in the _____ Survey, County of, according to the deed recorded in volume _____, page _____, Deed Records of _____ County, Texas particularly described as follows:

(INSERT LEGAL DESCRIPTION)

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

THAT, I, _____, being the sole owner (or we, _____ being all of the owners) do hereby adopt this plat designating the hereinabove described real property as _____ Subdivision (or Addition) to the City of Stephenville, Erath County, Texas, and I (we) do hereby dedicate to the public's use forever the streets, alleys, parks and easements shown thereon. The easements shown thereon are hereby reserved for the purposes as indicated. No buildings, fences, trees, shrubs or interfere with the construction, maintenance or efficiency of its respective system on the easements and all public utilities shall at all times have full right of ingress and egress to or from and upon reconstructing, inspecting, patrolling, maintaining, respective systems without the necessity at any time of procuring the permission of anyone.

Any public utility shall have the right of ingress and egress to private property for the purpose of reading meters and at any maintenance and service required or ordinarily performed by that utility. The easements dedicated are for the specific use of installing water, sewer, electrical, telephone, natural gas, or cablevision lines, and are not intended to be used for the collection of garbage or for the use of garbage vehicles in any manner. This plat approved subject to all platting ordinances, rules, regulations, resolutions of the City of Stephenville, Texas.

WITNESS my (our) hand(s) at _____, _____ County, Texas this the ___ day of , 20____.

BEFORE ME, the undersigned authority, on this day personally appeared _____, known to me to be the person whose name is subscribed to the above and foregoing instrument, and acknowledged to me that he executed the same for the purposes and consideration expressed and in the capacity therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE on this the ____ day of _____, 20__.

Notary Public, _____ County, Texas

City of Stephenville

Engineer's and Surveyor's Certificate

THIS is to certify that I, _____, a registered professional engineer (Registered Public Surveyor) of the State of Texas, have platted the above subdivision from an actual survey on the ground; and that all lot corners, angle points, and points of curve shall be properly marked on the ground, and that this plat correctly represents that survey made by me.

(Print Name) Engineer or Surveyor

(Signature) Engineer or Surveyor
Texas Registration No. _____

(SEAL)