

**CITY OF STEPHENVILLE**

**REPORT OF HOTEL OCCUPANCY TAX  
(CITY CODE SECTION 17-19, DECEMBER 2, 1980)**

Average Daily Rate (ADD)	
Percent Occupancy	
<b>Total Receipts</b>	
Minus: Tax Exempt Receipts	
<b>Total Taxable Receipts</b>	
Amount of Tax (7%)	
Penalty (5%) (if late)	
Interest (12% Compounded Monthly)	
<b>Total Amount Due</b>	

☞ This worksheet is for calculating your tax due, then enter the amounts on the bottom portion of this report and return. Payment is due on or before the last date of the following month. This quarterly report must be filed even if there is no tax due.

If any preprinted information is incorrect, make the necessary revisions on this report and return.

If the business has been sold, indicate the new owner's name, address, and date of sale.

**Taxpayer Copy  
Retain for Your Records**



**Please Detach and Return  
With Your Remittance**

Remit To: City of Stephenville  
Director of Finance  
298 W. Washington  
Stephenville, TX 76401

For quarter ending: \_\_\_\_\_

Motel: \_\_\_\_\_

Address: \_\_\_\_\_  
Stephenville, TX 76401

Average Daily Rate (ADD)	
Percent Occupancy	
<b>Total Receipts</b>	
Minus: Tax Exempt Receipts	
<b>Total Taxable Receipts</b>	
Amount of Tax (7%)	
Penalty (5%) (if late)	
Interest (12% Compounded Monthly)	
<b>Total Amount Due</b>	

"I declare, under Penalties prescribed in City Code Section 17-21, dated December 2, 1980, that the information contained in this document is true and correct to the best of my knowledge."

Signature: \_\_\_\_\_

Date: \_\_\_\_\_